

**Advisory Committee for 9-1-1 Service Oversight  
Committee Minutes  
February 4, 2003**

In Attendance: Charles Jackson, Chairman, R.D. Porter, Carol Ann Freeman, Arie Crawford, Barbara Gulick, Peggy Loman, Roger Young, Chief Sherman George, Chief James Person, Bryan Forbis, Bob Asahl

Visitors were: Steve Hoskins, Mid-America Regional Council; Doreen Draper, Cass County 9-1-1; Bonnie Linhardt, American Heart Association; John Williams, St. Louis Fire Department; Douglas Keeney, Jefferson City Police Department

1. The meeting was called to order at 1:05 p.m. at the State Emergency Management Agency, Jefferson City, MO by Mr. Jackson. Mr. Wakeman opened the meeting with roll call of members. A quorum was declared. Mr. Jackson welcomed and introduced the visitors in the audience.
2. Administrative actions included review and approval of the meeting minutes from the November 12, 2002 meeting. Ms. Loman noted a change in paragraph 5 that should read "the next meeting will be February 4, 2003" instead of "November 20". Also in paragraph 9, Mr. Porter noted the change of "dispatcher benefit programs" instead of "funding". After changes were noted, motion was made by Chief Person to approve the minutes and seconded by Ms. Loman. Motion was approved to accept minutes.
3. Mr. Young reported on an anonymous letter of concern sent from Cedar County. The letter was presented to the County Commission. Mr. Young doubts that action will be taken. Legally, the committee has done all that it can.
4. The Curriculum Sub-Committee report was given by Mr. Porter. The Curriculum Sub-Committee met 3 times since the last Advisory Committee Meeting. A total of 8 courses were given tentative approval. Have implemented new guidelines that this committee set forth at the last meeting. They ask agencies who submit nationally recognized courses to submit the company name, course name and the agency that has already submitted it for approval. Documentation must be submitted for courses that are considered privately developed courses. Chief George made the motion to approve the courses, Mr. Young seconded, motion was carried and courses were approved. There was lengthy discussion regarding the timing of the Sub-Committee meetings. The question was asked if the meetings could be held in teleconference or videoconference. Mr. Wakeman referred to the Sunshine Law which states that the meetings have to be posted for open meeting to the public. Mr. Asahl asked if meetings could be held quarterly. Mr. Porter stated that in the rules, the course has to be turned around in 30 days. Mr. Jackson talked to General Council and he said that if the material was sent out to the members to be reviewed, it was not subject to the Sunshine Law. If they did that, they would need to make a proposal to change the administrative rules.

5. The next item was a report from the Legislative Committee meeting by Ms. Peggy Loman. The meeting was held February 4<sup>th</sup>, 10:00 a.m., at the State Emergency Management Agency. Ms. Loman asked for a couple of people to commit to serve on the committee. Mr. Young and Chief George agreed to help with the committee. Mr. Porter also agreed to help. Ms. Loman reported that the next meeting would be in Kansas City at MAST Headquarters, March 19 at 10:30 a.m. and another meeting the morning of the next Advisory Committee meeting. Ms. Loman suggested that APCO and MoNENA be invited to meetings. Mr. Porter agreed to represent MoNENA. Mr. Steve Hoskins was present from MARC, Ms. Doreen Draper from APCO, Ms. Bonnie Linhardt, American Heart Association and Mr. Douglas Keeney from Jefferson City PD. Ms. Loman reported that they would come up with a long range plan and accomplish it in increments.
6. Mr. Wakeman reported on the next item of business, SB0064 which was the result of numerous meetings. The subject, realizing a statewide tax on wireless service will never fly. The best solution would be for cities to pass taxes. Mr. Porter would like for the committee to vote to endorse the legislation and send a letter to endorse and support this legislation. The motion was made and seconded. Motion carried. A letter would be drafted and sent to members to review and comment and then hard copy forwarded to Senator Childers.
7. The next item of business reported by Mr. Wakeman was member terms that expire April 9<sup>th</sup> of this year. Those members are Dr. Garza, Mr. Wade, Mr. Young, Mr. Asahl and Mr. Porter. Mr. Wakeman will contact Ms. Estabrooks to see if she wants to continue with the committee. Her term does not expire until 2004.
8. Mr. Wakeman reported that there would be an 8 hour class on WMD for telecommunicators at the SEMA Communications Conference. There will be no cost to them. Additionally, at the annual conference in April, there will be 2 sessions for telecommunicators. There will be a registration fee of \$50.00 that will cover both courses.
9. The next scheduled meeting date will be June 3, 2003 at the State Emergency Management Agency at 1:00 p.m. The Legislative Committee meeting will be at the State Emergency Management Agency, June 3 at 10:30 a.m.
10. Mr. Porter reported that he attended a meeting with State Representative Charles Schlottach, Tim Daniel, Homeland Security and Dick Burk with Missouri Association of Counties, to discuss looking at Homeland Security funding for 9-1-1 centers. There is another meeting scheduled to discuss the direction and feasibilities guiding Missouri with a unified force in securing funding for 9-1-1 centers under the Homeland Security Act.
11. Meeting adjourned at 2:30 p.m.